



## **STAFF REPORT**

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### **Delaying Consideration of a Shuttle Program until a Guaranteed Funding Source(s) can be Found to Offset the Cost of the Program**

Honorable Mayor and City Council:

#### **Summary**

The City of Belmont retained a consultant to determine the feasibility of establishing a community shuttle service in the City. The consultant determined there was a limited market for the shuttle service. The cost of the implementation and operation of a shuttle program could only be partially paid for by grants and would require a significant amount of City funds.

City staff recommends delaying consideration of a shuttle program until a guaranteed funding source(s) can be found to offset the cost of the Program.

#### **Background and Discussion**

City staff and their consultant presented the Executive Summary of the Shuttle Feasibility Study at the April 27, 2004 City Council meeting. The presentation indicated there is limited potential for peak hour commuter service for employees and students who use Caltrain to get to the Davis Drive area and Notre Dame de Namur University and Notre Dame High School. There is also a limited potential for providing a service to seniors during the middle of the day to various points in San Mateo.

The cost to implement the commuter service during the peak hours was approximately \$570,000 per year. It was assumed the City would be able to get a \$200,000 grant from C/CAG and a \$100,000 grant from the Air District to offset the cost. However, there would be \$270,000 that would need to be funded by the City. This is not feasible during these hard economic times.

#### **Fiscal Impact**

There is no fiscal impact as the result of Council taking this action.

**Recommendation**

It is recommended that City Council adopt a resolution delaying consideration of the Shuttle Program until a guaranteed funding source(s) can be found to offset the cost of the program.

**Alternatives**

1. Denying the request.
2. Refer back to staff for additional information.

**Attachments**

1. Resolution

Respectfully submitted,

Raymond E. Davis, III, P.E., PTOE  
Director of Public Works

Jere A. Kersnar  
City Manager

**RESOLUTION NO. \_\_\_\_\_**  
**CITY OF BELMONT**  
**San Mateo County California**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT DELAYING  
CONSIDERATION OF THE SHUTTLE PROGRAM UNTIL A GUARANTEED  
FUNDING SOURCE(S) CAN BE FOUND TO OFFSET THE COST OF THE PROGRAM**

WHEREAS, the City staff and their consultant presented the Executive Summary of the Shuttle Feasibility Study at the April 27, 2004 City Council meeting; and,

WHEREAS, the consultant determined there was a limited market for the shuttle service; and,

WHEREAS, the City staff recommends delaying consideration of a shuttle program until a guaranteed funding source(s) can be found to offset the cost of the Program.

NOW, THEREFORE, BE IT RESOLVED that: the City Council adopt a resolution delaying consideration of the Shuttle Program until a guaranteed funding source(s) can be found to offset the cost of the program.

\* \* \* \* \*

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on May 11, 2004, by the following vote:

AYES, COUNCILMEMBER(S): \_\_\_\_\_

NOES, COUNCILMEMBER(S): \_\_\_\_\_

ABSTAIN, COUNCILMEMBER(S): \_\_\_\_\_

ABSENT, COUNCILMEMBER(S): \_\_\_\_\_

\_\_\_\_\_  
City Clerk of the City of Belmont

APPROVED:

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Mayor of the City of Belmont